

### Living Collections Assistant (Seasonal) - Aviculture

**Grade:** 4

**Directorate:** Operations

**Location:** Slimbridge

**Reporting to:** Deputy Living Collections Manager – Aviculture

**Main function of post:** To assist and provide cover for the aviculture section where needed during the breeding season within the Grounds and Duckery.

**Supervisory responsibilities:** Volunteers

**Hours worked:** 37.5 hours per week

**Working pattern:** 5 out of 7 days to include weekends, evenings and bank holidays on a rota basis for a fixed term (typically April – September but subject to change)

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### Main duties of the post

- To assist with the detailed management of the breeding wildfowl at Slimbridge centre, including setting breeding priorities, nest and egg monitoring and the rearing and management of goslings and other birds.
- To ensure scrupulous hygiene standards are practised and maintained in the Duckery.
- To assist with feeding, health check and census of the wildfowl collection in the Grounds.
- Assist with computerised ZIMS records for the wildfowl collection, as defined by the Line Manager.
- To engage the visitors, providing information, giving spot talks and guided tours as part of the core product and events programmes
- To operate machinery with proper regard to safety regulations, use all tools safely and correctly, and observe and apply Health and Safety regulations at all times.
- To assist with the annual production of the 6 column list for submission to the Zoologist Federation.

- To assist in record keeping and producing information for an annual avicultural report.
- To be part of an ongoing rota system, to include additional duties such as path cleaning, refuse collection and general grounds maintenance.

In addition to the duties and responsibilities listed, the post holder is required to perform any other reasonable duties that may be assigned by the supervisor shown above, from time to time.

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**Date raised:** April 2016

**Amended:** October 2018

# Person Specification

## 1. Qualifications

### ***Essential:***

- Good basic education, with GCSE English and Maths or equivalent passed at grade D - G

## 2. Experience

### ***Essential:***

- Previous avicultural experience in hand rearing techniques
- Demonstrable ability to carry out physical countryside management work, including use of power tools inc brush cutter, ride on and push mowers)
- Computer literacy

### ***Desirable:***

- Experience in a similar role would be an advantage

## 3. Managerial & Supervisory

### ***Essential:***

- Allocate basic tasks to volunteers

Type of staff	Number managed	Number supervised
Employed Staff	0	0
Volunteers / Casual Workers	0	Up to 10
Contractors	0	0

### ***Desirable:***

- Knowledge of preparing risk assessments

## 4. Responsibility

### ***Essential:***

- To assist with best practice management of captive animal habitats

**Levels of Responsibility:**

Type of Responsibility	Level (£'s)
Expenditure (exc. payroll)	£0
Cash Handling	£0
Assets (required for job, exc. buildings)	Up to £10k
Visitors (per annum)	n/a

**Desirable:**

- To carry out essential grounds maintenance

## 5. Creative Ability

**Essential:**

- To deliver talks and tours to visitors in an engaging and informative way.
- To maintain captive animal exhibits to ensure highest standard possible

## 6. Contact

**Essential:**

- Regular contact with other departments / external bodies / visitors

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## General Notes

This is a fixed term position based at WWT Slimbridge, on a rota basis of 5 days within 7 to include weekends and bank/public holidays and occasional evenings. Your actual times of work will vary according to the needs of the business and your working rota will be notified to you by your Line Manager in advance.

Whilst this post is based at WWT Slimbridge, some travel may be necessary therefore a current driving licence is essential.

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